



A. G. TEACHERS COLLEGE

RUN BY THE AHMEDABAD EDUCATION SOCIETY

NAAC Reaccredited with grade A

Ref. No. : 201920

Date : 22-07-19

A.G.Teachers College, CTE Ahmedabad

NAAC reaccredited by Grade "A"

IQAC meeting

22-07-2019

Minutes of Internal Quality Assurance Cell meeting organized on 22-07-2019, 10:30 am at A.G.Teachers College.

Following members attended the meeting:

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|---------------------|---------------------------|
| • Dr. K.H.Yadav | Chairperson |
| • Dr. S.L.Solanki | IQAC coordinator |
| • Dr. A.H.Kalro | Management representative |
| • Dr. R.M.Patel | Teaching faculty |
| • Dr. G.S.Patel | Teaching faculty |
| • Dr. Nirav Thakkar | Employer member |
| • Dr. K.H.Pathak | Alumni |
| • Ms.G.R.Parikh | Administrative Officer |

Shri B M Shah and Ms. Parihar could not attend the meeting.

Following agendas were discussed in the meeting:

- Approval of academic calendar 2019-20
- Preparation of activity plan 2019-20
- Preparation of programs and budget for CTE centre
- Activities through collaboration
- Appraisal of teaching and non-teaching staff
- Recruitment of non-teaching staff
- Any other topic with the consent of chairperson



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Chairperson welcomed the members of IQAC committee and briefed about the new recruitment of three teaching faculty. Newly recruited faculty were introduced to IQAC members. Chairperson expressed the joy of filled positions and assured that it will take institution to new heights.

Discussion started for the listed agenda.

Agenda-1: Approval of academic calendar and Preparation of activity plan

2019-20

Action taken: Academic calendar and activity plan underwent to revision due to the recruitment of new faculty. B.Ed course workload was redistributed.

Agenda-2: Planning for programs of CTE center

Action taken: GCERT mentioned that no grants will be allocated to any of the CTE centre of Gujarat but special needbase program of training resource persons for higher secondary subjects will be assigned. A.G.Teachers College was given the responsibility of training resource persons for physics subject. Dr. Bumtaria, science method master was assigned as coordinator for this training workshop.

Agenda-3: Planning of collaborating with other institutions

Action taken: It was suggested by academic advisor Dr. Kalro to visit or contact various academic institute which are working in the direction in education innovation. Outreach activity needs to be framed by the college was urged by Dr. Kalro. He referred to get collaborated with NiranjanaBhagat Trust and be a part of project for rural Ahmedabad schools which they are already running.

Agenda-4: Appraisal of Teaching and Non-teaching staff



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Action taken: It was suggested that on the basis of feedback taken from the students, appraisal of teaching staff will be conducted in the presence of Principal and academic advisor Dr. Kalro. As a part of career advancement scheme, Dr. R.M.Patel performance appraisal file with supporting documents were presented and duly signed by IQAC members which was further submitted to Government for pay revision. It was noted that non-teaching staff appraisal exercise will be conducted by college head and Shree Natubhai Panchal, Secretary AES.


Agenda-5: Recruitment of non-teaching staff

Action taken: College had received NOC from Govt. and advertisement for recruitment had been published. Dr. Kalro suggested to frame a committee for the entire process of recruitment. He mentioned that Shri Natubhai Panchal will be management representative on the day of interview and selection of junior clerk position.

There being no matter of discussion, the meeting ended with vote of thanks by coordinator.

Place: Ahmedabad


Chairman
I/C Principal
A. G. TEACHERS COLLEGE, CTE,
AHMEDABAD


IQAC Co-Ordinator
A. G. Teachers College, CTE
Ahmedabad -380009