A. G. Teachers College

Navrangpura,
Ahmedabad – 09 (Gujarat)

The Annual Quality Assurance Report

Year 2011-12

Co ordinators   Chairperson
Dr.B.R.Chaudhari   Dr.C.P.Patel

Dr.K.H.Yadav

A.G.TEACHERS COLLEGE, NAVRANGPURA,AHMEDABAD

The establishment of Internal Quality Assurance Cell (IQAC)
The Composition of the IQAC is as under :

1. Chairperson : Dr.C.P.Patel (Principal)

2. Sr. administrative Officers : 1. Shri H. J. Shah
    2.Smt. G. R. Parikh
    3. Shri M. P. Parmar

3. Teachers : 1. Dr. J. R. Dave
    2. Dr. S. L. Solanki
    3. Dr. R. M. Patel

4. Members from the management :1. Director : Shri B. M.Shah
    2. Dy.Secretary: Shri Natubhai Panchal

5. Local Society : 1. Prin. Dr. Kalpesh Pathak
    2. Prof. J. P. Patel

6. Coordinators : 1.Dr.B.R.Chaudhari
    2. Dr.K.H.Yadav

The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution	:	A. G. Teachers College, Navrangpura,Ahmedabad-09.
Name of the Head of the Institution	:	Dr. C. P. Patel
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Name of the IQAC Coordinator	:	(1) Dr.B.R.Chaudhari (2) Dr.k.H.Yadav
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PART : A

Plan of action (POA) chalked out by IQAC for year 2011-12.

- ➢ Beginning of year staff meeting will be conducted and work distribution will be decided.
- ➢ IQAC team will give necessary inputs in the direction of enhancing quality.
- ➢ Reformation of IQAC committee.
- ➢ Study of feedback forms filled up by past year's trainees and discuss with staff in the direction of quality enhancement.
- ➢ Scheduling content test to enhance content of trainees.
- ➢ Efforts have to be put for new recruitments or options have to be thought.
- ➢ Chalkout plan by lecturers to organize CTE (College of Teacher Education) programs for inservice teachers.
- ➢ Chalkout proposals by lecturers to conduct minor research under the grant of CTE.
- ➢ Frameout annual schedule (monthwise) which covers theory as well as practical work distribution.
- ➢ Practice teaching scheduling will be done.
- ➢ Develop internal audit system for practice teaching.
- ➢ Ensure fast process of automation of library.
- ➢ Acquaint teaching staff with the grants received hardware upgradation will be thought.

Action taken report on AQAR :-

1. **Following efforts were fulfilled satisfactory by the staff :**

   a. Proper monitoring was done for the utilization of grants.

   b. Annual schedule (monthwise) was prepared and time to time meetings were held by principal and incharge of department for proper examination of task.

   c. Two lecturers were appointed on adhoc basis by the management.

   d. LCD projector was fit in general hall. Most of the lectures started delivering lecturers alongwith ppt.

   e. Research proposals were prepared and research work was executed under the banner of CTE.

   f. Internet audit system was generated and proved helpful.

   g. Creating database of library was continued.

   h. Computerization working of majority of departments could be achieved.

2. **Following efforts needed rethinking :**

   a. Content tests in various methods could not be conducted due to late admission.

   b. CTE seminars and workshops could not be organized due to time constraint.

   c. Teaching staff found difficulty in preparing ppt on their own. More rigorous efforts needs to be planned.

   d. Although database creation of library is being done, process needs to be speeded up.

   e. Govt. did not issue interview date for conducting interviews of lectures.

PART – B

1. **Activities reflecting the goals and objectives of the institution.**

   * Classroom teaching is improved. Maximum use of ICT is being done while delivering the lectures. OHP, LCD are used maximum. Live videos and information derived from internet has improved and enriched the quality of power point presentation of lecturers. Seminars are being organized in general class apart from regular teaching, which fosters communication skill of trainees leading towards a confident teacher to be.

   * Much attention is paid on practice teaching as it is the backbone of teacher education. Innovations are tried by the faculty members. Head of the institution reviews, the suggestions noted by lecturers in the trainees journal and gives necessary feedback at the end of the year. Principal regularly visits partnering schools. Practice teaching time table is submitted to the principal by every individual teacher educator in advance which denotes well planned practice teaching.

   * Demonstration lesson of each microteaching, simulation lesson and stray lesson is given by teacher educator. Model lesson plan of each is given to the trainees by teacher educator which helps in enriching lesson planning of trainees.

   * English medium trainees are provided all needed literature in English.

   * Physically challenged students are provided necessary help like writer, special software etc.

   * Inhouse faculty discussion is organized for each and every submission work and thereafter submission work is explained to trainees as a team work. This approach helps in uniform functioning of all groups of college.

   * Blood donation, literacy work, legal awareness, workshop and various co-curricular activities are pre planned and organized for all round development of trainees.

* To acquaint school sector with new reforms CTE (College of teacher education) centre of college organizes three day seminar and workshops. Teacher educators carryout research projects as a part of professional development under the banner of CTE.

2. **New academic programmes initiated (UG and PG):**

* Institution has not initiated any new academic program at UG or PG level.

3. **Innovations in curricular design and transaction:**

Curricular Design

From academic year 2009-10 Gujarat University reformed the B.Ed. syllabus in which college teachers played a key role. Curriculum was based on credit mark system. Following are the main changes in curricular design which were implemented in the year 2009-10.

* A new paper of 100 marks was introduced. This paper works Yoga education and Information Technology in Education. "Yoga education" had weightage of 50 marks in which theory portion of 25 marks and practicals of 25 marks. Same marking scheme was framed for "IT in Education".

* Paper – VIII was introduced as elective subject in which trainee had to select any one subject from the list of nine elective subjects.

* Credit point for each paper was formed Part – 1 had 32 credit points where as B.Ed. – II had 28 credit points.

* School administration unit was covered under compulsory paper instead of elective paper.

* Large group seminar and small group seminar representation was introduced to make them aware about seminar in practical work. Weightage of 25 marks was allotted.

* To enhance communication ability of trainees communication skill development program was scheduled as a part of practical work. Weightage of 25 marks was allotted.

Transaction :

> For the effective transaction of curriculum college teachers put the following efforts. :

* Power point presentations were prepared by lectures in all subjects and teaching accompanied with presentation.

* For the uniformity of practical work in subject "IT in Education" practical work was explained to the whole class and not in batches.

* Apart from seminar presentation as a part of practical work, seminars were conducted in few subjects which made maximum involvement of trainees.

* Open house discussion session were organized which provided trainees a platform to express their views and encouraged divergent thinking.

4. **Inter-disciplinary programmes started: Nil**

5. **Examination reforms implemented :**

   * To make evaluation more understanding and applicative based, multiple choice questions were included in papers.

   * Yoga and IT in Education paper objective type questions only.

   * Question bank was prepared by teacher educators which made paper setting a easy task and efforts were put to eliminate replication questions.

6. **Candidates qualified : NET / SLET / GATE etc :**

   * No information is available.

7. **Initiative towards faculty development programme:**

   Following efforts were put in the direction of computer literacy. :

   * Information technology literacy program was framed and executed as a part of initiative towards faculty development program. Program was scheduled of five days in which basic operational skills required for using computers was introduced and practiced. This program served as an ice breaking session which encouraged teacher educators in using computers.

* Teacher educators were motivated and encouraged to attend various seminars and workshops. Two teacher educator attended National level paper presentation seminar and presented their papers. Details of presented, attended and participated seminars/ workshop is given below.

Date	Seminar/ Workshop	Teacher Educator	Title
15 to 17-07	workshop	Dr.J.R.Dave	Training of nodal professor on Red Ribbon Program.
22/9 to 26/09	Workshop	Shri.S.L.Solanki	National Workshop on Research writing
Paper reading seminar			
7/11 to 8/11	Seminar	Shri.S.L.Solanki	Role of school teachers with reference to measures for improvement of quality.
7/11 to 8/11	Seminar	Dr.K.H.Yadav	Accreditation : One measure for quality improvement.

8. **Total number of seminar / workshops conducted :**

   * Workshop was conducted on preparing charts and models for the exhibition organized by A. G. High School on "Space".

9. **Research projects**

   (a) Ongoing

   1) "Teaching Mathematics and Science through correlation approach carried by Dr.K.H.Yadav

   (b) Completed

   1) "Study of energy awareness among secondary school students" carried out by Dr.K.H.Yadav and Dr.R.M.Patel

   2) "Standardization of an aptitude test in the subject of Mathematics carried by Dr.C.P.Patel

10. **Patents generated, if any: NO**

11. **New collaborative research programmes**:

    * Institute receives minor research grant from GCERT under the banner of CTE. Due to this two collaborative research were conducted.

12. Research grants received from various agencies:

Agency	Grant received	Grant utilized	Unspent
GCERT	300000	171351	128649

13. Details of research scholars:

Sr.No	Name of Research Student	Title of the Study
1	Shah Gautam C.	A study of the effect of creative teaching programme on the achievement of the students of standard VII in Mathematics
2	Patel Manubhai	Opinions on necessity of adolescence education at the level of Secondary, Higher Secondary education.
3	Nair Shailzaben	A case study of the educational institution run by Ahmedabad Education Society.
4	Patel Harshad R.	A study of educational thought of Chandrakant Baxi.
5	Patel Rakesh R.	Construction and standardization of achievement test for the students of Standard IX in the subject of Gujarati.
6	Patel Tejaswini R.	A comparative study of Government & non-government school of Gujarat state in relation to their achievement.
7	Thakar Pankaj G.	Opinions of the students of self finance and grant-in aided higher secondary schools towards education with reference to their personality.

14. Citation index of faculty members and impact factor:

*   Data not available.

15. Honors / Awards to the faculty : Nil

16. Internal resources generated:

*   College has multipurpose hall with capacity of 120 people. Hall is rented to various agencies and rental is collected.

*   College has poor boys fund scheme. Fund is generated by trainees 2 staff members who on their own wish donates small amount in fund on their B'day.

17. **Details of department getting SAP, COSIST (ASSIST)/DST. FIST, etc. assistance / recognition:**

   * Institution is not receiving any such assistance.

18. **Community services:**

   Institution despite of hectic schedule participated in community service program

   * College has Red Ribbon Club

   * Literacy program was carried out during internship program in which each and every trainee participated. Each trainee had to literate minimum five illiterates and give all relevant information to the concerned teacher educator.

        As a part of "Swarnim Gujarat" celebration, college had to adopt "Mumatpura" village which was allotted by Govt. of Gujarat and perform literacy as well as community services in the village. During this program Principal alongwith whole staff and all trainees visited the village and collected information regarding literacy rate. Apart from conducting literacy program. Trainees performed street drama and Cleanliness and hygiene awareness program was organized. Blood donation camp was organized in the college as a service to mankind. "Prathma Blood Bank" was invited for this program.

19. **Teachers and officers newly recruited :**

   Due to policy of Govt. of Gujarat institution failed to get NOC and recruit new teacher educators. But with the support of management (Ahmedabad Education Society) two teacher educators were appointed on purely ad-hoc basis who were paid by management. They are :

        * Mr.Parimal Upadhyay – Business organization & Management Methodology

        * Ms. Jilpa Patel   - Social Science Methodology

20. **Teaching – Non-teaching staff ratio   -   8:3**

21. **Improvements in the library services:**

   * Computerization of library is going on. SOUL software is used for this purpose. Students are provided internet access facility in library to search necessary references. Various stakeholders are allowed to use library facility. Open access system is implemented in library which gives trainees better idea about the book. Set of books of all papers are issued to trainees which they keep for the entire year under the section of SLL (Student Lending library) Apart from this, trainees are allowed to issue other reference books also. There is a collection of last ten years college and university examination paper. This paper set is given to trainees to get it Xeroxed.

   * Following tables show purchase of books, their copies and amount spent under the heading of library grant.

UGC

No.	Title	No. of Copies	Amt.
1	xE9i`k mULya>kn A - 512 Semester II	5	500
2	ivkasman wartly smajma> ix9k Semester II	5	165
3	ix9k A@yapn po4l 2o – Ñ gi`t	1	250
4	ix9` A@yapn po4l 2o – Đ   SvaS4y Ane xarlirk yog ix9`	1	50
5	ix9` A@yapn po4l 2o – Đ   gi`t	1	150
6	ix9` A@yapn po4l 2o – Đ gujratl	1	100
7	ix9` A@yapn po4l 2o – Đ A>g/ejl	1	80
8	ix9` A@yapn po4l 2o – Đ Science & Technology	1	125
9	ix9` A@yapn po4l 2o – Đ Social Science	1	120
10	ix9` A@yapn po4l 2o – Đ ihNdl	1	100
11	ix9` A@yapn po4l 2o – Đ Sanskrit	1	100
12	Samaijk pirvtRn Ane ix9`	4	220
13	ra*3/ly Aekta Ane Aa>trra*3ly smaj	4	160
14	taiTvk ivcar2araAo	4	260

15	mULy ix9`	4	220
16	p/aÃaTy ke5v`lkaronu> ix9`ic>tn	4	320
17	wartly ke5v`lkaronu> ix9`ic>tn	4	280
18	ke5v`l : A4R, Svrup Ane @yey	4	220
19	ke5v`l Ane tTv)an	4	180
20	wagldarlna ihsabo 2o. ÉÊ	1	45
21	nva wagldarlno p/vex 2o. ÉÊ	1	40
22	xerna ihsabo 2o. ÉÊ	1	45
23	iDbeNcrna ihsabo 2o. ÉÊ	1	50
24	wagldarlnl inv<i²a Ane pe!lnu> ivsjRn 2o. ÉÊ	1	55
25	kmRcarl VyvS4a 2o. ÉÊ	1	50
26	VyvS4at/>tnl rcna Ane s²aa so>p`l 2o. ÉÊ		
27	kmRcarl VyvS4a 2o. ÉÊ		
28			
29			
30			
	Total		**18308**

Student lending library

No.	Title	No. of copies	Amt.
1	xE9i`k s>xo2n ma3e AakDaxaS aly p@2itAo	5	2500
2		5	150
	Total		**2650**

College library fund

No.	Title	No. of copies	Amt.
1	**Science & Technology Std. 9 Semester I**	**1**	**29**
2	**gi`t Std. 9 Semester I**	**4**	**140**
3	**Science and Technology Std. 9 Semester I**	**4**	**116**
4	**gi`t Std. 9 Semester II**	**2**	**66**
5	**Science and Technology Std. 9 Semester II**	**2**	**52**
6	**Mathematics Std. 10**	**2**	**90**
7	**Physics Std. 11 Semester I**	**2**	**128**
8	**Physics Std. 11 Semester II**	**2**	**150**
9	**Mathematics Std. 11 Semester I**	**2**	**126**
10	**Mathematics Std. 11 Semester I I**	**2**	**180**
11	**gi`t Std. 9 Semester I I**	**1**	**66**
12	**Science and Technology Std. 9 Semester I I**	**1**	**52**
13	**ivkasman wartly smajma> ix9` A - 504 Sem. II**	**5**	**750**
14	**Xaa5a sg#n Ane VyvS4apn A 506 Sem. II**	**5**	**750**
15	**Maa@yimk ix9`nl ivStrtl i9itjo A 505 Sem. II**	**5**	**650**
16	**ivkasman wartly smajma> ix9` A - 504 Sem. II**	**5**	**750**
17	**Xaa5a sg#n Ane VyvS4apn A 505 Sem. II**	**5**	**750**
18	**Maa@yimk ix9`nl ivStrtl i9itjo A 506 Sem. II**	**5**	**750**
19	**karikdlR magRdxRn Ane slah A 512 Sem. II**	**5**	**300**
20	**Philosophical and Sociological Bases of Education**	**5**	**700**
21			
	Total		**5029**

22. **Courses in which students assessment of teachers is introduced and the action taken on student feedback:**

   ★   Institution has no such course where students assessment of teachers is introduced and the action taken on student feedback.

23. **Feedback from stakeholders**

★ During the Alumni Association meeting feedback is taken by the alumnis. School principals and school teachers are involved in feedback process when they visit to college, meet principal or they are appointed as examiners in B.Ed. part- II examination.

24. **Unit cost of education : Rs. 82325 /-**

25. **Computerization of administration and the process of admissions and examination results, issue of certificates:**

* Administration :-

All account are entered in 'Tally' software and computerized balance sheets are obtained.

* Examination and Results :-

Papers are typed in college and consolidated result of trainee is prepared in MS – Excel.

26. **Increase in the infrastructural facilities: NIL**

27. **Technology up gradation :**

★ College has computer laboratory having 20 computers. One of the computer has JAWS (Job Access With Speech) software specially designed for blind students is installed. Blind trainees has to use it and do their computer practical's. Few, computers of teacher educators are upgraded to MS office 2007.

28. **Computer and internet access and training to teachers and students:**

* **Teachers :-** Each and every teacher educator has a computer on their table. Training has been given to teachers so they can use technology as and when needed. Almost all teachers are using it and upgrading themselves day by day. Internet access is provided on each floor of the college with broadband connection. Teachers are free to do the access however they want.

* **Non-teaching staff :** Every non-teaching staff (administrative) has computer on their table and two out of three have internet access through broadband.

* **Students :** Trainees are learning computers as a compulsory paper and they are given training by computer instructor. Computer laboratory and library has computers with internet connection and students are allowed to access internet from there.

29. **Financial aid to students:**

* Our college have poor student fund. Every year our professors as well as students give some amount to the poor student fund. If we find any needy student from this fund we help them. We also permit poor student to join educational picnic at free of cost.

30. **Activities and support from the Alumni Association :**

* Alumnis are invited to deliver guest lectures, as judges in various activities or competitions in the college. Navratri celebration program is organized as a joint venture of college and alumni association.

31. **Activities and support from the Parent-Teacher Association:**

* There is no formal PTA setup in the institution, but informally if needed support is taken.

32. **Health services:**

* Staff and trainees are allowed to avail facilities from university health centre. College has two first aid box to handle emergency.

33. **Performance in sports activities: -** Data not available.

34. **Incentives to outstanding sportspersons:**

* No such incentive is given.

35. **Student achievements and awards:**

* University result for year 2009-10

I- Dist	Ist Class	IInd Class	Fail	Total
81	09	01	00	91

* Navakar Prafullanand secured first position in Creative writing competition organized by Sadhavi Kelavni Mandal – Baroda. He was awarded Rs.251/-

36. **Activities of the Guidance and Counseling unit :**

   * There is a career corner for guidance and counseling unit. The trainees are guided for their future study as well as for their service purposes. Dr. J.R.Dave is the in-charge professor for the guidance and counseling.

37. **Placement services provided to students :**

   * Advertisements are displayed on the bulletin board. Students data is provided to schools and other educational institution on demand.

   * On the basis of telephonic talk with the schools as per the requirement. Details of trainees is given.

38. **Development programmes for non-teaching staff:**

   * No such program has been conducted.

39. **Healthy practices of the institution**

   * Transparency in all working situation is given top most priority.

   * Putting efforts to follow the preplanned annual schedule.

40. **Linkages developed with National / International, academic / Research bodies :**
    Nil

41. **Any other relevant information the institution wishes to add: - Nil**

PART – C

❧ **Plans of HEI for the next year.**
   a. Inquire and put efforts to get new grants sanctioned.
   b. More and more lecturers deliver their lectures using power point presentation.
   c. Training should be planned for teaching as well as non teaching staff to make them independent to use technology.
   d. ERP (entrepreneur Resource Planning) has to be implemented and necessary training has to be planned for the same.

e. Obtain more broad band connections to generate better internet facility in the institution.

f. Organize more CTE programs.

g. Lecturers take up minor research and major research projects.

h. Chalkout POA to organize lecture series for comprehensive development of trainees.

i. Rigorous efforts have to be put to arrange interview dates and appoint new staff.

Co-ordinator   Sign   (Dr.C.P.Patel)

Dr.B.R.Chaudhari   Name & Signature of the

Dr.K.H.Yadav   Chairperson, IQAC