



A. G. TEACHERS COLLEGE

RUN BY THE AHMEDABAD EDUCATION SOCIETY

"A" Grade by NAAC UGC

Ref. No. :

Date : 23.04.2018

Title of Best Practice: Academic audit

Context:

A.G.Teachers College is a grant in Aid College which follows guidelines and regulations of Gujarat University and Govt. of Gujarat. It is very difficult to maintain quality standards with students coming from diverse societal structures. College functioning needs to be focused and proper emphasis has to be given on attendance of students and teachers. Teaching followed by evaluation must also meet the benchmarks established by authorities. It is extremely needed to have an external agency to look into the matter and give inputs quality mandate. College management is very cautious regarding attainment of quality benchmarks and so third party firm is given the responsibility of academic audit.

Objective of the practice:

Following were the objectives of the practice:

- To regularize and maintain record keeping of academic wing in the direction of quality sustenance.
- To audit academic functioning of institute
- To audit attendance records of trainees and teaching faculty.
- To audit evaluation mechanism adopted by institute

The Practice:

Management has appointed third party evaluators who are to perform academic audits. Auditor at the end of the semester take an appointment of principal and head clerk for audits. It is the duty of principal and admin staff to keep all data ready. Minutely and meticulously data is verified. Audit starts with the verification of number of students admitted, Monthly attendance and semester end summary of attendance and their marks (internal assessment) is checked. Doubts are clarified with the principal. Answer sheets of the students are also checked if needed.



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Feedback obtained from students is authenticated too. So from entry to exit of students all parameters are verified. Leave reports of teaching staff is verified with the muster records. Timetable of college and workload of teaching staff has to be justified to the auditors. The entire process of authentication takes place in two to three days. Only when the entire data is authenticated, audit report is generated. Report is handed to principal and management for review and take action if needed.

Obstacle faced

It was difficult to have a mindset of academic audit. Financial audit was a routine but academic audit was difficult to grasp. Teaching faculty had to maintain the data very meticulously and hand it to admin department. Initially teaching faculty found it challenging to digitize the data as needed by auditors. But gradually a standardized mechanism was setup to avoid last minute rush. A big obstacle was from auditor end too. College being teacher education institute, its functioning is quite different than other graduation colleges which was too difficult to understand by auditors. Terminology of education and emphasis on group working TE College was a bit difficult to understand by them. But with time the system started rolling smoothly.

Impact of Practice

- Record keeping skill has increased among teaching faculty.
- Teaching faculty commitment has increased and they have become more accountable in the responsibilities shouldered by them.
- Attendance being a burning question in colleges have resolved. Students have become more punctual which has improved results.
- Innovative techniques have been evolved by faculty as audited reports are becoming motivational.

Resources required

- ICT trained teaching and admin staff

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Title of Practice: Exposure to school environment

Context:

In Teachers training College the syllabus taught is idealistic. Real life situation in the school is quite different as well as teachers functioning is also different. It is very much needed that Teachers training College give the exposure of real school environment to the students during the course tenure. Hence it was decided that eminent principles from different schools will be invited to give lecture on school environment. It was precisely identified that government school principal, grant in aid school principal, municipal corporation school principal and minority school principal interact during this session.

Objective:

Following were the objective of practice:

- To make teacher trainee aware with school environment
- To invite college alumni as guest speaker

Practice:

It was observed that teacher trainees face lot of issues during internship as they are never given the exposure regarding teacher's role in school other than teaching. Internship is a practical work where teacher trainees have to perform various administrative task in the school to aware and acquaint with the multidimensional role of teachers and functioning of different types of schools. It was decided that various School principals will be invited as guest speakers. While selection of speakers, it was kept in mind to invite college alumni who are at present working as principals in the schools. Guests were given different topics related to school environment. They delivered lectures and after completion of four sessions students were very much familiar with the school environment.



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Obstacles faced

It was difficult to identify speakers because of hectic schedule of college and speakers.

Impact:

- Students became aware of functioning of minority schools problems faced in minority school and how to tackle the issues
- Students got the idea that it was not only teaching to be done by a teacher but there were multidimensional role of a teacher in school
- Municipal corporation principal expressed Grass root level challenges regarding RTE and workload of government tasks to be performed by schools and teachers
- Guest lectures made students aware about the responsibilities as a very responsible citizen of society it was not only teaching but igniting minds of parents towards education
- After coming from the internship students gave positive feedback regarding the four sessions and happily noted that they gained lot out of the sessions

Resource required:

- Identification of topics
- Availability of speakers
- Planning of the activity


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