

A.G. Teachers College, Ahmedabad

Code of Conduct

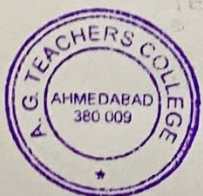
- Code of Conduct for Teaching and Non-teaching Staff

- Academic integrity, discipline, impartiality and dignity of profession will be maintained by the employee of the Institute.
- An employee should observe the scheduled office hours by remaining present at the place of duty.
- Unless otherwise stated specially in terms of appointment, every employee is a whole-time employee of the Institute, and may be called upon to perform such duties, as may be assigned to him/her by the authority, when may be required.
- The employee would abide to the Rules and Regulations that may be laid down by the Governing Body, Council from time to time.
- The Teaching Faculty should actively associate, involve, participate in extension, co-curricular and extra-curricular activities, research activities including community services and programmes.
- Duties such as teaching, tutorials, practicals, seminars and research work should be performed with dedication by the Teaching Faculty.



- **Code of Conduct for the Teacher Trainees**

- College believes in promoting a safe and efficient climate by enforcing behavioural standards. All Teacher Trainees must uphold academic integrity, respect all persons and their rights and property and safety of others etc.
- Teacher Trainees must wear their I-cards while on the college campus.
- Teacher Trainees must not provide any faulty information regarding themselves.
- He/she shall avoid following activities:
 - Smoking on the campus of the Institute.
 - Theft or unauthorised access to other's resources.
 - Misbehaviour at the time of any activity of the Institute.
 - Damage to, or destruction of, any property of the Institute, or any property of others on the Institute premises.
- The Teacher Trainees must observe and strictly follow the disciplinary rules and regulations of the Institute. Any act of misconduct by any Teacher Trainee will attract severe punishment.
- Teacher Trainees must not provide any faulty information regarding themselves.
- Teacher Trainees are expected to use the social media carefully and responsibly. They cannot post derogatory comments about other individuals from the College on the social media or indulging in any such related activities.
- Code of Conduct for the Teacher Trainees
 - Teacher Trainee should be responsible to submit all the assignments, documents and papers on time. In case of need of extension for the submission dates, he / she shall request for the same in a very systematic and formal way.
 - The Teacher Trainees must observe and strictly follow the disciplinary rules and regulations of the Institute. Any act of misconduct by any Teacher Trainee will attract severe punishment.
 - Damage to, or destruction of, any property of the Institute, or any property of others on the Institute premises.
 - Teacher Trainee should be liable to maintain a code of conduct, not only with the teachers/professors but also the non-teaching staff, librarian, administration and every individual in their surroundings.
 - Disciplinary actions or legal actions will be initiated if a Teacher Trainee disobeys regulations framed by Anti-ragging Cell & CWDC.
 - Teacher Trainee should switch off their mobile phones while in the related activities.



classroom, Laboratory, Library etc. Mobile phones are strictly prohibited in the exam hall during the examination. Loss or theft of mobiles, modern means of communications, valuables and other belongings are at their own risk.

- Teacher Trainees are bound to follow Energy Policy framed by the Institute.
- Teacher Trainees should be regular in attendance for all sessions and must participate in all the class activities and submit their assignments on time.
- Teacher Trainee should have at least 80% attendance in the theory lectures and 90% in practicum.
- If Teacher Trainee is found irregular in attendance, disciplinary action will be taken. Teacher Trainee coming late shall not be allowed to enter the class.
- All corridors, classrooms and common areas are under the surveillance of CCTV cameras and are under scanner. All Teacher Trainees are expected to be mindful of their actions.
- All Teacher Trainees are required to follow the stipulated dress-code during Practice Teaching. Male Trainees should wear Shirt & Pants. Female Trainees should wear Saree.



M. Adar
I/C Principal
G. TEACHERS COLLEGE, CTE
AHMEDABAD